



POLICY ACCOUNT VALUE REQUEST FORM

保單戶口價值申請表



Together we go green! You can submit policy service requests via our AIA+ mobile app.

You can also contact your Financial Planner to submit requests digitally.

我們為環境保護盡一分力！您可以使用AIA+手機應用程式或聯絡您的財務策劃顧問透過電子方式遞交保單服務申請！

Download AIA+ by scanning the QR code or contact your Financial planner now!

立即掃描二維碼下載AIA+或與您的財務策劃顧問聯絡！

Policy Number 保單號碼	Name of Insured 受保人姓名	Name of Owner 持有人姓名
Area Code 區域編號	Agency / Broker Name 營業員組別 / 經紀名稱	Agent / Broker Code 營業員號碼 / 經紀號碼
Agency Code 營業員組別編號	Agent / TR's Name 營業員 / 業務代表姓名	Agent / TR's Tel. No. 營業員 / 業務代表聯絡電話



00132196

TR Membership Number 業務代表會員號碼
(For Brokers only 僅供經紀使用)

☐ IA

☐ ANG

TIPS: Check the checkbox (IA for HK; ANG for Macau) and input the reg. no. using standard format [for HK, it is 2 letters + 4 digits; for Macau, it is 3 letters + 4 digits]
提示：選取方格 (IA-香港；ANG-澳門) 並填入特定的登記號碼 [香港號碼由2個英文字母 + 4位數字組成；澳門號碼由3個英文字母 + 4位數字組成]

Remark: If the stated AIA financial planner / broker / IFA on this form is not my current servicing AIA financial planner / broker / IFA, I give consent to him/her to handle and follow up my request.

備註：倘若在上述表格上填寫的財務策劃顧問 / 經紀 / 獨立理財顧問並不是本人目前的財務策劃顧問 / 經紀 / 獨立理財顧問，本人同意他/她處理並跟進我的要求。

1. Withdraw 提取

Section A: Dividend / Endowment / Guaranteed Cash Payments / Guaranteed Monthly Annuity Payment / Guaranteed Monthly Income / Guaranteed Annual Income / Non-Guaranteed Monthly Annuity Payment / Non-Guaranteed Monthly Income 甲部：紅利 / 可支取現金 / 保證現金 / 保證每月年金款項 / 保證每月入息 / 保證每年入息 / 非保證每月年金款項 / 非保證每月入息

☐ Dividend 紅利 \$

☐ *Endowment 可支取現金 / Guaranteed Cash Payments 保證現金 / Guaranteed Monthly Annuity Payment 保證每月年金款項 / Guaranteed Monthly Income 保證每月入息 / Guaranteed Annual Income 保證每年入息 \$

(If there is insufficient amount in the endowment account, we will withdraw the balance from Future Premium Deposit Account.

如可支取現金戶口內沒有足夠金額，本公司會從現金儲備金戶口中提取所需餘額。)

☐ Non-Guaranteed Monthly Annuity Payment 非保證每月年金款項 \$
(Applicable to AIA Deferred Annuity Plan 適用於AIA延期年金計劃)

☐ * Non-Guaranteed Monthly Income 非保證每月入息 \$ (Applicable to Golden Years Income Plan 適用於「年金寶」入息計劃)

* Please note that the withdrawal of Dividend will result in reduction of future Non-Guaranteed Monthly Income (if applicable).
提取紅利會減少將來之非保證每月入息 (如適用)。

* We will withdraw the amount in Future Premium Deposit Account first (if any).
我們會先從現金儲備金戶口提取 (如有)。

Section B: Future Premium Deposit Account / Deposit for Policy Change 乙部：現金儲備金戶口 / 保單更改存款

☐ Future Premium Deposit Account 現金儲備金戶口 \$

☐ Deposit for Policy Change 保單更改存款 \$

Company reserves the right to arrange the payment via the original deposit channel of such fund. Please visit Customer Corner for the Terms of Use of Future Premium Deposit Account. 公司保留權利以該款項的存款渠道安排付款。請登入「客戶專頁」查閱保費儲備金戶口之使用條款。

Section C: Partial Surrender 丙部：部分退保

☐ Guaranteed Cash Value of Basic Plan (including relevant Terminal Dividend if any)

基本計劃之保證現金價值 (如適用，包括相應的終期紅利) \$ or 或

Reduce Sum Assured / Principal Amount^A / Guaranteed Monthly Annuity Payment / Guaranteed Monthly Income to 減少保額 / 基本金額 / 保證每月年金款項 / 保證每月入息至：\$

* Please note that the withdrawal of guaranteed cash value result in reducing Sum Assured / Principal Amount^A / Guaranteed Monthly Annuity Payment / Guaranteed Monthly Income will be considered as being partially surrendered, the proportionate guaranteed cash value less any outstanding loan will be paid. The Terminal Dividend (if applicable) will also be paid out proportionally.

提取保證現金價值會引致保額 / 基本金額 / 保證每月年金款項 / 保證每月入息減少並會被視為部分退保，退還之保證現金價值將先減去任何尚欠之借款。終期紅利 (如有) 亦會按比例支付。

Please note that the revised Sum Assured / Principal Amount^A / Guaranteed Monthly Annuity Payment / Guaranteed Monthly Income are subject to the Company's requirements. 請注意，申請完成後的保額 / 基本金額 / 保證每月年金款項 / 保證每月入息需符合公司之要求。

^A can also be expressed as Principal Sum / Principal Amount / Face Amount in accordance with your Basic Plan Contract. For any medical and accident coverage, this can be defined as Benefit Amount.

視乎閣下的基本計劃契約而定，亦可表達為主要保額 / 基本金額 / 基本保額。醫療及個人意外保障則可定義為利益金額。

(Applicable to AIA Assemble basic plan only) Once the Initial Sum Assured of the Life Cover is reduced, the Initial Sum Assured of all Respective Covers of your AIA Assemble policy will be proportionately reduced. The Initial Sum Assured of the Life Cover and all Respective Covers must meet the Company's minimum Initial Sum Assured requirements.

(只適用於「自在自選」危疾保基本計劃) 當人壽保障類別的原有保額減少，您的「自在自選」危疾保單下所有相應保障類別的原有保額均會按比例減少。人壽保障類別及所有相應保障類別的原有保額均需符合本公司的最低原有保額之要求。

Section D: Cashing Reversionary Bonus 丁部：套現復歸紅利

<input type="checkbox"/> * Withdraw Cash Value of Reversionary Bonus 提取復歸 紅利現金價值：\$		or 或
Reduce face value of the Reversionary Bonus to 減少復歸紅利面值至：\$		

* The face value of the Reversionary Bonus will be reduced accordingly after the encashment of the Reversionary Bonus, and thus, reducing the future value of the Policy.
套現紅利後，復歸紅利的面值會減少，及令保單將來的價值減少。

Payment Instruction for Part 1 – Section A - D
支払方法－第一部分（甲－丁部）

For e-Bankin / FPS customers, the payment will be transferred to the designated bank account.

已登記使用「電子入賬服務」/「轉數快」之客戶，本公司會將款項轉入至指定之銀行戶口。

If e-BankIn / FPS is requested immediately, please complete the followings:

如要求即時登記「電子入賬服務」/「轉數快」，請填妥以下資料：

Immediate e-Bankin / FPS Registration
即時登記「電子入賬服務」/「轉數快」

PART A: Owner's Mobile Number (For Receiving SMS)
甲部：持有人手提電話號碼（作接收短訊之用）

You MUST provide your mobile number for receiving a notification SMS to be sent out upon the completion of the FPS / e-BankIn registration. We will update the telephone number to the above policy(ies) accordingly if it is different from the Company record.

閣下必須提供您的手提電話號碼作接收通知短訊之用，我們將於完成「轉數快 / 電子入賬服務」登記當日發送有關短訊。如此號碼跟公司紀錄不同，我們會更新有關電話號碼至以上保單。

Owner's Mobile Number ()
 持有人手提電話號碼： Country Code Telephone No
 國際電話區號 手機號碼

PART B 乙部

Section 1: Information for FPS Registration 第一部分：「轉數快」登記資料

(Please select transferring policy benefits paid to either FPS OR e-BankIn)

(請選擇「轉數快」或「電子入賬服務」其中一項以轉入以上保單所支付之保單利益)

☐ FPS* 轉數快* Account currency 戶口貨幣: ☐ HKD 港元 ☐ RMB 人民幣^

Please select **either ONE** of the below "Proxy ID" below by putting a tick on appropriate box and provide relevant information. **More than one selection** will be treated as **invalid** application. Your FPS account must also be registered under the policy owner. 請以剔號選擇下列 **其中一種**「識別代號」及提供以下相關資料。若**多過一個選項**將被視為申請**無效**。「轉數快」的用戶註冊名稱必須同樣為保單持有人。

☐ Email 電郵地址： _____

☐ FPS Identifier 「轉數快」識別號碼： _____

☐ Mobile Number 手機號碼： _____
(_____) _____

Country Code 國際電話區號 _____ Telephone No 手機號碼 _____

* **"FPS Service"** means the services provided by you to me from time to time to facilitate payments and funds transfer using the Faster Payment System and related systems and services from time to time provided by Hong Kong Interbank Clearing Limited, together with its successors and assigns.

「快速支付系統服務(轉數快)」指閣下不時向本人提供的服務，以讓本人使用由香港銀行同業結算有限公司及其繼承人及受讓人不時提供的快速支付系統及相關系統及服務。
 # “Proxy ID” means an identifier which may be accepted by HKICL for the registration of an account in the HKICL Addressing Service, including your mobile phone number, email address or FPS Identifier.

「識別代號」指結算公司接納用作結算公司賬戶綁定服務賬戶登記的識別資料，包括您的手機號碼，電郵地址或「轉數快」識別號碼。

^A Faster Payment System (FPS) in Renminbi (RMB) payment(s) is only available to Policy in RMB policy currency.

以人民幣透過快速支付系統服務（轉數快）支付只適用於保單貨幣為人民幣的保單。

Section 2: Information for e-BankIn Registration 第二部分：電子入賬服務登記資料

(Please select transferring policy benefits paid to **either FPS OR e-BankIn**)

(請選擇「轉數快」或「電子入賬服務」其中一項以轉入以上保單所支付之保單利益)

☐ e-BankIn 電子入賬服務

Please provide bank account information below and **submit together with any of the following documents:**

請提供以下銀行戶口資料及提交下列任何之文件：

Copy of any recent (Must be dated within the last three months) bank passbook / bank correspondence / bank statement (including e-statement) / valid bank card showing the account holder's name and account number. 任何列有戶口持有人及銀行賬戶號碼最近期（必須在最近三個月內發出）的銀行存摺／信件／月結單（包括電子結單）／有效銀行卡副本。

[illegible]

Name as recorded on Bank Passbook / Correspondence / Statement / Bank card (must be same as the Owner of the above Policy)

銀行存摺 / 信件 / 月結單 / 銀行卡上所記錄之戶口持有人姓名 (必須與上述保單持有人相同)

[illegible]

Important Notes 重要事項

- Important Notes 重要事項**
1. Only accept HKD Account opened in Hong Kong. 只接受在香港開立之港元戶口。
 2. Joint account is not accepted. 不接受聯名戶口。
 3. The above account must be under the name of the Policy Owner. 上述戶口必須為保單持有人持有。
 4. Please ensure the bank account holder name is the same as the policyowner name, otherwise the payment will be rejected by banks. 請確保銀行戶口持有人姓名與保單持有人姓名一致，否則入賬指示將不被銀行接納。

Declaration & Authorization 聲明及授權

By using the FPS / e-BankIn, I / we confirm I / we have read and agreed to be bound by the terms and conditions as set out on AIA Corporate Website(www.aia.com.hk). 藉使用「轉數快 / 電子入賬服務」，本人 / 我們確認本人 / 我們已經閱讀AIA公司網頁內(www.aia.com.hk)列明之條款及條件，並同意受此約束。

If e-BankIn / FPS has not been registered or if cheque payment is requested, please select:

如未有登記使用「電子入賬服務」/「轉數快」，或要求以支票支付，請選擇：

- a) Cheque Payment in 支票貨幣：
☐ Hong Kong Dollar 港元
☐ Policy Currency 保單貨幣
- b) Send cheque to 請將支票：
☐ My correspondence address registered with the company 寄往本人於公司登記的通訊地址
☐ The above named agent / broker 遞送給以上營業員 / 經紀

If not indicated above, the cheque will be issued in policy currency (ii) and sent to the Owner's correspondence address.
如沒有註明指示，支票會以保單貨幣(ii)發出並寄往保單持有人的通訊地址。

- (i) Please submit copies of ID card / passport of the Owner / Trustee. In the case of corporate owner, company documents are required pursuant to the Anti-Money Laundering and Counter-Terrorist Financing (Financial Institutions) Ordinance. Our Company reserves the right to ask for additional documents.

請遞交持有人 / 信託人的身份證 / 護照副本。倘以公司名義之持有人，必須根據現行之「打擊洗錢及恐怖分子資金籌集（金融機構）條例」遞交所需文件。本公司保留權利索取其他文件。

- (ii) I understand that any benefits payable under the Policy will be paid in the latest policy currency as shown on the Policy Information Page of the Policy or, if applicable, the appropriate subsequent endorsement. Accordingly, the provision of the option to receive any such benefits in a currency other than the latest policy currency (the "Opted Currency") is solely a service offered by the Company at its discretion.

本人明白所有保單利益之款項將根據保單資料頁或隨後所發出之批註（如適用）所載之最近期保單貨幣為準。因此，提供選擇以最近期的保單貨幣以外的貨幣（“選擇貨幣”）作為收取任何此等利益的貨幣只屬貴公司酌情所提供之服務。

- (iii) I understand and agree that should I opt for payment of any benefits payable under the Policy in the Opted Currency, I will bear the necessary exchange difference, such difference being determined by the Company on the basis of the Company's internal exchange rates as at the time of the relevant currency conversion.

本人明白及同意如本人選擇任何保單下所作出的利益款項以“選擇貨幣”支付，本人同意承擔所需的兌換差額，而該差額是有關貨幣兌換時依據貴公司內部貨幣兌換率而釐定。

- ☐ Pay the premium and levy (for Hong Kong policies) of the above policy due on

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繳付上述保單之保費與保費徵費（香港保單適用），到期日為：MM月 DD日 YYYY年

- ☐ Repay the loan on policy no. 繳付保單貸款，保單號碼：

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 (US\$/HK\$

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- ☐ Pay the premium and / or levy (for Hong Kong policies) of other policies due on
繳付以下保單號碼到期之保費及 / 或保費徵費（香港保單適用）
Transferring value to other policies must be within the same owner 繳付其他保單只限同一保單持有人的保單

Policy No. 保單號碼	Premium due date 保費到期日	Outstanding Levy 尚欠保費徵費	Currency / Amount 貨幣 / 金額
		<input type="checkbox"/>	
		<input type="checkbox"/>	

- ☐ Pay the initial deposit for New Application 繳付新保單作首期之按金
Transferring value to other policies must be within the same owner 繳付其他保單只限同一保單持有人的保單

Application No. 新保單申請號碼	Applicant's Name 申請人姓名	Currency / Amount 貨幣 / 金額

You are required to submit the signed Important Facts Statement – Policy Replacement (IFS-PR) (Applicable to Hong Kong Policy Only) or Customer Declaration for Policy Replacement (Applicable to Macau Policy Only) together with the Insurance Application form if you intend to pay the required premium of the new purchased policy by using the withdrawal policy value of this policy, as well as the policyowner of this policy and the new policy being purchased is the same.

如您計劃提取此保單的保單價值作繳付新購買保單之所需保費，並且此保單的保單持有人與新購買保單的保單持有人相同，則您必須將已簽署的《重要資料聲明書—轉保》（只適用於香港保單）或《人壽保險客戶轉保聲明書》（只適用於澳門保單）並連同投保申請書一併提交。

- ☐ Pay the policy adjustment 繳付更改保單之費用
Transferring value to other policies must be within the same owner 繳付其他保單只限同一保單持有人的保單

Policy No. 保單號碼	Currency / Amount 貨幣 / 金額

- ☐ Pay the AIA Vitality membership fee 繳付AIA Vitality健康程式會費

AIA Vitality Membership No. AIA Vitality 健康程式會員編號	Relationship with insured 與受保人之關係	Currency / Amount 貨幣 / 金額

提取基本計劃之現金價值以作繳付新保單作首期之按金須符合以下條件：

1. The Owner of the new application and the owner of above policy must be the same person.
新保單與上述保單之持有人必須相同。
2. Please submit a copy of proof of the owner's correspondence address issued within the last 3 months. We will send any confirmation and refund cheque paid in respect of this policy / these policies to the correspondence address.
請提供保單持有人最近三個月內之通訊地址證明文件副本。我們將郵寄所有確認文件及退款支票（如有）至保單持有人的通訊地址。
3. Please complete the Important Facts Statement - Policy Replacement (Applicable to Hong Kong Policy Only) or Customer Declaration for Policy Replacement (Applicable to Macau Policy Only) together with the Insurance Application form, if applicable.
請填寫重要資料聲明書－轉保（只適用於香港保單）或人壽保險客戶轉保聲明書（只適用於澳門保單）並連同投保申請書一併提交；如適用。
4. If you have more than one policy with our Company and wish to transfer the surrender value of the surrendered policy to the other policy(ies), we will not process the request for transfer until such request is approved by us. We will not be responsible for any consequences to that (those) other policy(ies) pending the completion of the transfer.
若您在本公司持有一份以上的保單，希望將退保的保單的退保價值轉移到其他保單，有關要求需經本公司批准後才會進行。待保單價值轉移完成期間我們對該其他保單的任何後果概不負責。
5. For transfer of the surrender value to pay the deposit for the new policy being applied for, we reserve the right to reject if Company requirements are not met. For details please contact your AIA Financial Planner or IFA / Broker.
若以退保利益繳付新保單作首期之按金，我們有權拒絕未符合本公司要求的申請表。有關要求的詳細資料，請聯絡您的友邦財務策劃顧問或保險／理財顧問。

2. Change the payment option, with effect from next anniversary / monthiversary (only applicable to Monthly Annuity Payment / Monthly Income) 更改給付辦法，由下期週年日 / 週月日（只適用於每月年金款項 / 每月入息）生效：

Section A: Dividend 甲部：紅利

- ☐ Cash Payment 支取現金
 ☐ Dividend Accumulations 積存生息
 ☐ Premium Deduction 扣除保費
 ☐ Paid Up Additions 加購付清保險
☐ Loan Reduction, and the balance, if any, to 減去借款，若有餘額則：
☐ Cash Payment 支取現金
☐ Dividend Accumulations 積存生息

Section B: Endowment / Guaranteed Cash Payment / Guaranteed Annual Income / Monthly Annuity Payment / Monthly Income 乙部：可支取現金 / 保證現金 / 保證每年入息 / 每月年金款項 / 每月入息

- ☐
- Cash Payment 支取現金
- ☐
- Accumulations 積存生息

Payment Instruction for Part 2 – Section A and B 支付方法 – 第二部分（甲及乙部）
(If cash payment is chosen 如選擇支取現金)

- ☐ Hong Kong Dollar Send cheque to: ☐ My correspondence address registered with the company
 港元 請將支票： 寄往本人於公司登記的通訊地址
☐ Policy Currency ☐ The above named agent / broker
 保單貨幣 遞送給以上營業員 / 經紀

If not indicated above, the cheque will be issued in policy currency (ii) and sent to the Owner's correspondence address.
如沒有註明指示，支票會以保單貨幣(ii)發出並寄往保單持有人的通訊地址。

3. ☐ Other instructions 其他指示

The first step in the process of identifying a problem is to recognize that there is a problem. This can be done by looking at the current situation and comparing it to what you would like to see. Once you have identified a problem, the next step is to determine the cause of the problem. This can be done by asking questions such as "What is causing this?" or "Why is this happening?" Once you have determined the cause of the problem, the next step is to develop a plan to solve the problem. This can be done by brainstorming ideas and choosing the best one. Finally, the last step is to implement the plan and evaluate the results.

聲明

^A can also be expressed as Principal Sum / Principal Amount / Face Amount in accordance with your Basic Plan Contract. For any medical and accident coverage, this can be defined as Benefit Amount.

^A 視乎閣下的基本計劃契約而定，亦可表達為主要保額/基本金額/基本保額。醫療及個人意外保障則可定義為利益金額。

I / We declare and agree that any personal data and other information relating to me / us or my / our policy(ies), account(s) or investments contained in this application or collected, obtained, compiled or held by my / our policy issuer(s) and / or pension scheme provider(s) by any means from time to time may be collected and utilized in accordance with the PICS.

I / We acknowledge and consent to the transfer of my / our personal data to parties within or outside Hong Kong (for policy(ies) / pension scheme(s) issued in Hong Kong) or Macau (for policy(ies) / pension scheme(s) issued in Macau), as the case may be, for the purposes as set out in the PICS.

The latest version of the PICS which complies with the relevant rules and regulations is / are available for download from the above website and upon request.

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持有人/信託人簽名

on
於

--	--

MM月

DD 日

DD 

YYYY年

YYYY年

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受讓人簽名 (if applicable 如適用)

on
於

MM月

DD 日

DD 

YYYY年

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YYYY年

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