



友邦(信託)有限公司

香港司徒拔道一號
友邦大廈一樓

AIA Company (Trustee) Limited

1/F, AIA Building
1 Stubbs Road
Hong Kong
T: (852) 2100 1888 (Employer)
(852) 2200 6288 (Member)
F: (852) 2565 0001
MPF.AIA.COM.HK (MPF)
RETIREMENT.AIA.COM.HK (ORSO)

Name of recipient

Address line 1

Address line 2

Address line 3

Important Document

14 August 2018

To: ALL PARTICIPATING MEMBERS OF AIA RETIREMENT FUND SCHEME

Important Note: This notice is important and requires your immediate attention. If you are in any doubt about the contents of this notice, you should seek independent professional advice.

Notice to participating members of AIA Retirement Fund Scheme (the "Scheme")

Thank you for your continuous support of AIA Provident Fund Services. We would like to inform you that changes are being made to the Scheme in relation to the change of the Administrator of the Scheme effective from 1 October 2018 (the "**Effective Date**").

Capitalised terms not defined in this notice have the same meanings as ascribed to them in the Principal Brochure of the Scheme.

What is the change about?

- This notice is in relation to the change of Administrator of the Scheme with effect from the Effective Date.
- With effect from the Effective Date, AIA Company (Trustee) Limited ("AIA(T)") will cease to be the Administrator of the Scheme and AIA International Limited (Hong Kong Branch) ("AIAHK") will be the Administrator of the Scheme (the "Change").
- The fee level and structure of fees and charges of the Scheme will remain unaffected by the Change.

What are the impacts of the Change?

- All costs and expenses associated with the Change will be borne by the Trustees and/or the Administrator of the Scheme, and will not be borne by the Scheme or the members.
- The Trustees confirm that the Change will not have any adverse impact on the Scheme or the interests of the members. Also, the Trustees, together with AIAHK, have been and will continue to work closely on the relevant transitional arrangements. The Trustees confirm that the interests of the members will not be prejudiced by the Change.
- If you have any questions in relation to the Change, please contact the Employer Hotline at 2100 1888, or Member Hotline at 2200 6288.

1. Change of the Administrator

With effect from the Effective Date, AIA(T) will cease to be the Administrator of the Scheme and AIAHK will be the Administrator of the Scheme.

The administration forms in relation to the Scheme will be updated to reflect that AIAHK is the new Administrator of the Scheme from the Effective Date.

2. Impacts on the Scheme and members

All costs and expenses associated with the Change will be borne by the Trustees and/or the Administrator of the Scheme, and will not be borne by the Scheme or the members. In addition, the fee level and the structure of fees and charges of the Scheme will remain unaffected by the Change.

There will not be any adverse operational impact on Members' participation in the Scheme due to the Change.

The Trustees confirm that the Change will not have any adverse impact on the Scheme or the interests of the members. Also, the Trustees, together with AIAHK, have been and will continue to work closely on the relevant transitional arrangements. The Trustees confirm that the interests of the members will not be prejudiced in this exercise.

3. Suspension of dealing and services

There is no suspension arrangement required for the Change.

An addendum to the Principal Brochure of the Scheme will be issued to reflect the Change and the consequential changes associated with the Change. You may refer to the addendum for further details of the Change. The Principal Brochure and the addendum to the Principal Brochure of the Scheme will be available on the AIA Interactive Website retirement.aia.com.hk or you may request copies of them by contacting our Employer Hotline at 2100 1888, or Member Hotline at 2200 6288.

If you have any questions, please call the Employer Hotline at 2100 1888 or Member Hotline at 2200 6288.

Yours faithfully,



Elaine Lau
Chief Executive Officer
AIA Company (Trustee) Limited

If you have any questions about the content of this notice, you should seek independent professional advice.

AIA Pension and Trustee Co. Ltd. and AIA Company (Trustee) Limited accept responsibility for the accuracy of the contents of this notice.