

TRAVEL INSURANCE CLAIM FORM

旅遊保險賠償申請書

PART I (TO BE COMPLETED BY THE INSURED / CLAIMANT) 第一部份由受保人或申請人填寫

	o Policy No. & Name of Group Policyholder 保單編號及團體保單投保公司名稱				This is a 這次是 □ New Claim 首次索價 □ Further Claim 再次索價		
Name of Insured 受保人姓名 HKID Card No. 香港身份証號碼		Sex 性別	Age 年歲	☐ Review 重批/覆核			
Corr	espondence Address 聯絡地址			Contact Phone No 聯絡電話號碼).	E-mail Address 電郵地址	
行程	ntry of Destination 目的地	Period of Journey 行程日期 From 由 MM / 月	DD/日	YY/年	To 至 MM/月	DD / 日 YY/ 年	
	rance amount covered by other Co 於其他保險公司之金額	mpanies					
	Name of Company Policy No. 公司名稱 保單號碼			Type of Benefit 受保類別		Amount Recoverable 可領回金額	
ТҮР	E OF BENEFITS (Please tick whe	ere appropriate) 索償類別(訓	青於適當方 格	F內加上"✓")			
1.	Emergency Medical Assistance & 緊急旅遊支援及醫療費用	Expenses		8. Travel Delay	行程延誤		
	a. Medical Expenses Reimburse	ment 醫療費用		9. Baggage De	lay 行李延誤		
	b. Emergency Medical Evacuation	on 緊急醫療運送		10. Home Dama	ge and Loss 家居損约	失	
	c. Repatriation of Remains 遺體			11 Purchago Da	ımage and Loss 購物	排	
	d. Compassionate Visit 安排家屬	探望		TI. Fulctiase Da	inage and Loss 興权	加州	Ц
2.	Personal Accident 個人意外			12. Personal Lia	bility 個人責任		
	a. Accidental Death & Dismember 意外死亡及斷肢賠償	erment		13. Compassion	ate Death Benefit 身	故體恤津貼	
	b. Permanent Total Disability 永久完全殘廢賠償v			14. Others 其他	: ,		
3.	Staff Replacement 替補員工						
4.	Journey Cancellation / Journey Ci 取消行程/縮短行程(提早回程)	urtailment (Early Return)					
5.	Baggage Loss 個人行李/物件遺	失					
6.	Travel Documents Loss 旅遊証件	遺失					
7.	Personal Money 個人金錢						

AIA address in HK : AIA International Limited, Corporate Solutions Department, 12/F, AIA Financial Centre, 712 Prince Edward Road East, Kowloon, Hong Kong 友邦香港辦事處:香港九龍太子道東712號友邦九龍金融中心12樓友邦保險團體業務部

AIA address in Macau : AIA International Limited, Corporate Solutions Department, 601, AIA Tower, Nos. 251A-301 Avenida Commercial de Macau, Macau 澳門友邦保險辦事處 : 澳門商業大馬路251A – 301號友邦廣場601室友邦保險團體業務部

網址Website: AIA.COM.HK

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To be completed for claims under Benefit 1a - Medical Expenses Reimbursement 如申請賠償類別為1a - 『醫療費用』適用

1 a)

1a) Date and time of accident / diagnosis made: 發生意外或疾病開始之日期及時間

	發生意外或疾病開始之日期及時間	1 a)					am / pm
			MM / 月		DD/日	YY / í	
b)	Where and how did accident happen / How long have the symptoms been existing? 發生意外之地點及經過/疾病之徵狀出現了多久?	b)					
c)	Nature of accident / diagnosis of illness: 意外的情況、傷勢/病況的診斷	c)					
d)	Have you consulted any doctor or had medicine treatment before the commencement of your journey? 於行程出發前有否向醫生求診或接受任何藥物治療?	, –			ase give details 提供詳情		
e)	Give details of consultation. 診治詳情				s(es) of Docto 醫院名稱及地址		Consultation Date 求診日期
	i) The doctor first consulted for this accident / illness and First Consultation Date. 首次就診的醫生資料及日期	i)					MM/月 DD/日 YY/年
	ii) The doctor you last consulted for this accident / illness and the Last Consultation Date. 最後求診的醫生資料及日期	ii) —					MM/月 DD/日 YY/年
	iii) If hospitalized, please state the period of hospitalization. 若曾住院,請列出住院時段		dmission Dat from B MM /		E日期 	To 至	Discharge Date 出院日期
a.	Consultation Date(s) (MM / DD / YY) 求診日期(月/日/年)		e of expenses 療費用性質	3		Cla	aimed Amount with Currency 索償金額及其貨幣
b.							
Ple 4. F 請選 6. 其	marks 註: ase attach all relevant documents such as 1. Original Receipts volice Report 5. Passport / Entry Proof / Travel Tickets 6. Com 自同所有有關文件一併遞交:如 1. 正本單據 2. 由當地醫療機構其他保險公司/機構發出之賠償細算表 be completed for claims under Benefit 1d - Completed for	pensatic 購發出之	on Breakdowr 醫療報告或出	n from 出院証明	other Insurers 月書 3. 化驗報	/ Parties 報告 4. 警	· 察報告 5. 護照/出入境證明/行程票據
1)	Reason for Compassionate Visit: 安排家屬探望原因	1)					stination 钓地
2)	Period of Visit: 探望日期	É	MM /	月	DD/日 YY/		MM/月 DD/日 YY/年
3)	Full name of Immediate Family Member: 直系親屬姓名	3) N	lame 姓名:			Re	lationship to the Insured: 與受保人關係:
4)	Full name of Minor: 小童姓名	4) N	lame 姓名:			Re	lationship to the Insured: 與受保人關係:
5)	Total Amount Claimed and its Currency 索償金額及其貨幣	5) A	mount 金額:			Na	ture of Expenses: 費用性質:
Ple 3. T 請選	Remarks 註: Please attach all relevant documents such as 1. Medical reports from the health care providers or Hospital Discharge Note 2. Passport / Entry Proof / Travel Tickets 3. Travel Expenses Receipts 4. Relationship Proof 5. Burial / Cremation Certificate 請連同所有有關文件一併遞交:如 1. 由當地醫療機構發出之醫療報告或出院証明書 2. 護照/出入境證明/行程票據 3. 酒店住宿及交通費用之單據 4. 關係證明 5. 批准屍體火葬証明書						

To be completed for claims under Benefit 2 - Personal Accident 如申請賠償類別為 2 - 『個人意外』適用

1a)

MM/月

DD/日

YY / 年

am / pm 上午 / 下午

1a) Date and time of accident: 意外日期及時間

b)	Where and how did it happen? 意外地點及經過	b)					
(c)	Part of body injured and type of injury 受傷部位及傷勢	c)					
d)	Full name and telephone no. of witness(es), if any: 見証人之姓名及其聯絡電話(如適用)	d)					
DE	TAILS OF MEDICAL CONSULTATION / HOSPITALIZATIO	DN 求診及住院詳情					
2)	2) Details of Physician(s) consulted or hospital(s) admitted for current accident during the journey 於旅程中曾求診之醫生或入住之醫院詳情: Hospital / Doctor Name(s) Address(es) Admission / Consultation No.(s) Admission / Consultation Date(s) (MM / DD / YY)						
а.							
b.							
C.							
Ple 4. h 請述	marks 註: ase attach all relevant documents such as 1. Medical repor HKID of Insured and Beneficiary 5. Passport / Entry Proof / 車同所有有關文件一併遞交:如 1. 由當地醫療機構發出之醫 票據 5. 批准屍體火葬証明書	/ Travel Tickets 5. Burial / Cremation Certific	ate				
	be completed for claims under Benefit 4 - 申請賠償類別為 4 - 『縮短行程』(提早回程)		rn) or Journey Cancel	ation			
1)	Reason for Journey Curtailment / Cancellation 縮短行程或取消行程之原因	1)					
2)	Period of Journey Curtailment / Cancellation 縮短之行程或取消之行程時段	2) From	To 至 MM/月 DD/日	YY/年			
3)	Full name, address and telephone no. of travel agent 旅行社名稱、地址及聯絡電話號碼	3)					
4)	Total amount claimed and its currency 索償金額及其貨幣	4)	Nature of Expenses: 費用性質				
5)	If the journey curtailment / Journey cancellation is due to Partner, please state clearly the followings: 若因受保人/直系親屬/公司合伙人死亡、嚴重受傷或病質		•	ember / Close	e Business		
	Full name of sick/injured person 病者/受傷者姓名 Telephone No. 聯絡電話號碼	Relationship to the Insured 與受保人之關係	Diagnosis 診斷	Injury 意外_	Illness 疾病		
a.							
b.							
c.							
Ple / Ei froi 請說	Remarks 註: Please attach all relevant documents such as 1. Unused ticket, deposit receipts 2. Medical reports from the health care providers 3. Death Certificate 4. Passport / Entry Proof 5. Written confirmation from Airlines / Public Common Carrier / Hotel 6. Police report 7. Burial / Cremation Certificate 8. Compensation Breakdown from other Insurers / Parties 請連同所有有關文件一併遞交:如 1. 未能完成的行程之票據、訂金收據 2. 由當地醫療機構發出之醫療報告 3. 死亡証 4. 護照/出入境證明 5. 航空公司/輪船公司/酒店發出之書面証明 6. 警察報告 7. 批准屍體火葬証明書 8. 其他保險公司/機構發出之賠償細算表						

To be complete for claims under Benefit 5 - Baggage Loss, Benefit 6 - Travel Document Loss and/or Benefit 7 - Personal Money 如申請賠償類別為 5 - 『個人行李遺失』,6 - 『旅遊証件遺失』,及/或 7 - 『個人金錢』適用

1a) Date of Loss / Damage: 物品遺失/損毀之日期	1a)		年			
b) Where and how did it happen? 發生地點及經過	b)					
c) Date and Time when the incidence was reported to the Police / related Parties 向警察局/有關機構報告事件的日期及時間	c)	MM/月 DD/日 YY/	年	am / pm 上午 / 下午		
d) Name and Address of the Police Station / Parties to whom the incidence was reported and its reference no., if any 警察局/有關機構之名稱及地址及其檔案編號(如適用者)	d)					
2) Details of lost / damaged items 遺失/損毀之物品詳情 Item(s) Lost / Date of purchase / Document(s)		(Purchase) value / Repairing Cost / Document(s) replacement cost and its cur (購買)價值/修理費用/補發旅遊証件 費用及其貨幣		eceipt(s) attached 循賠償申請書附上 有 □ No 無		
b.			☐ Yes	_		
c.						
Remarks 註: Please attach all relevant documents such as 1. Written confirmation from Airlines / Public Common Carrier / Hotel 2. Purchase receipts / documents replacement receipts 3. Receipts for Additional hotel accommodation and travelling expenses 4. Passport / Entry Proof 5. Compensation Breakdown from other Insurers / Parties 6. Police Report 請連同所有有關文件一併遞交:如 1. 航空公司/輪船公司/酒店發出之書面証明 2. 購買物品之單據/補發旅遊証證件之收據 3. 滯留期間之額外酒店住宿及交通費用之單據 4. 護照/出入境證明 5. 其他保險公司/機構發出之賠償細算表 6. 警察報告 To be completed for claims under Benefit 8 - Travel Delay and / or Benefit 9 - Baggage Delay 如申請賠償類別為8-『行程延誤』及/或9-『行李延誤』適用						
1) Reason for travel and / or baggage delay: 行程延誤及/或行李延誤之原因	1					
2) Full name, address and telephone no. of travel agent / Public common carrier 旅行社/航空公司名稱、地址及聯絡電話號碼	2					
3) Details for Travel / Baggage Delay 行程/行李延誤之詳情 Expected Arrival Date and Time Actual Arriva 預定到達日期及時間 實際到達 a.	l Date		Duration of Trave 行程/行李			
b.						
Remarks 註: Please attach all relevant documents such as 1. Copy of boarding pass / air ticket 2. Written confirmation from Airlines / Public Common Carrier / Travel Agent 3. Original Receipts for Purchase of necessities / Hotel Accommodation & Refreshments 4. Passport / Entry Proof 5. Compensation Breakdown from other Insurers / Parties 請連同所有有關文件一併遞交:如 1. 登機証/機票副本 2. 航空公司/輪船公司/旅行社發出之書面証明 3. 購買必需品/酒店住宿及用膳之單據 4. 護照/出入境證明 5. 其他保險公司/機構發出之賠償細算表						

To be completed for claims under Benefit 10- Home Damage and Loss 如申請賠償類別為10-『家居損失』適用

1)	DETAILS OF LOSS 損失	詳情						
a.	Date & time of loss: 損失日期及時間			Place of loss: 損失地點				
C.	Briefly describe the circun 簡述損失發生情形	Briefly describe the circumstances:						
d.	If the loss is covered by other insurance, please state the name of the insurance provider, the nature of insurance & policy No. 如有其他保險保障是項損失,請列明該保險公司名稱、保險類別及保單號碼							
e.	Person who discovered th 發現此事者或証人之名稱	ne loss or witness name, contact a ,聯絡地址及電話	ddress & telephone:					
f.	Name & address of Police 報案警署/消防局地址(如	e / Fire Station where loss is repor 印有報案)	ted, if any:					
g.	Date & Time of Report: 報案日期及時間			Report No.: 案件編號				
2)	How was the premises be	RY LOSSES 關於盜竊/爆竊事件 eing entered and exited? Is there a 及離開?有否可見的痕跡?請詳細		he premises? Please give complete d	etails and photos.			
3)	SCHEDULE OF LOSS 損	失詳情						
	Description of Article 受損財物詳細資料	The owner's name and Address 物主姓名及地址	Date, Vendor and address of Purcl 購買日期、商號及地址	Purchase Price (Provide original receipts) 購買金額 (講附上單據正本)	Claim Amount 索償金額			
-				總索償額				
4)		of all claims made against any ins 申請索償?如有,請詳細說明。	surance company in the past 5 year	Total Claim Amount rs, if any.				
	- hleted for -	laima undan Danasit 44. I	Dunchasa Damana and Las					
	To be completed for claims under Benefit 11- Purchase Damage and Loss 如申請賠償類別為11-『購物損失』適用 SCHEDULE OF DAMAGE AND LOSS 損失詳情							
1)) Description of Article 受損財物詳細資料							
2)								
3)) Date , Time and Place of Damage / Loss 損失日期、時間及地點							
4)	Please State The Circums 請詳述損失物品之經過及經	stances of Damage / Loss In Deta 細節	ils		_			
5)	Payment Card No. Visa							
6)) Name & Address of Police Station where loss is reported, if any 報案警署及地址(如有報案)							
7)								
8)	Report No. 案件編號							
9)	Total Claim Amount 總索f	賞額						
To be completed for claims under other benefits 如申請其他賠償類別適用								
1.	100 may 200 may 200 miles 10 m	類別之詳情 (MM / DD / YY) Time (am 月(月/日/年) 時間 (上午)		AND THE RESIDENCE OF THE PROPERTY OF THE PROPE	Amount with Currency 賞金額及其貨幣			
а.								
b.								
C.								

PART II - DECLARATION AND AUTHORIZATION - TO BE SIGNED BY THE INSURED / CLAIMANT

第二部份一聲明及授權一由受保人或申請人簽署

I / We declare that the answers given in this form are true and complete.

I confirm that I have read and understood the AIA Personal Information Collection Statement ("AIA PIC"). On behalf of myself and my covered dependents (if applicable), I declare and agree that any personal data and other information relating to me or my covered dependents (if any) or my / our policy(ies) or investments contained in this enrollment form or collected, obtained, compiled or held by AIA by any means from time to time may be collected and utilized in accordance with the AIA PIC. I acknowledge and consent to the transfer of my personal data (and that of my covered dependents, if any) outside of Hong Kong for the purposes and to the types of transferee as set out in the AIA PIC.

The updated version of AIA PIC is available for download from its website: www.aia.com.hk, and is made available upon request.

I / We also hereby irrevocably authorize:

- a. any organization, institution, or individual that has any record or knowledge of my / the insured's employment, sick leave records, accident or loss details (of any sorts), health and medical history or any treatment or advice that has been or may hereafter be consulted to disclose to AIA such information. This authorization shall bind my / the insured's successors and assignees and remain valid notwithstanding my / the insured's death or incapacity in so far as legally possible. A photocopy of this authorization shall be as valid as the original.
- b. AIA or any of its approved medical examiners, or laboratories to perform the necessary medical assessment and tests to underwrite and evaluate my / the insured's health status in relation to this application and any claim arising therefrom. These tests may include, but are not limited to, tests of cholesterol and related blood lipids, diabetes, liver or kidney disorders, acquired immune deficiency syndrome (AIDS), infection by any human immunodeficiency virus (HIV), immuné disorder or the presence of medications, drugs, nicotine or their metabolites
- I / We hereby agree with and authorize AIA to deduct the reimbursement of claims payment in the event that I, and / or my dependents, have any shortfall amount, for whatever reason, due to AIA.

本人/我們聲明本申請書每一項答案為完全和真確。

本人確認本人已閱讀及明白AIA個人資料收集聲明(「AIA個人資料收集聲明」)。本人及本人謹代表的受保家屬 (如適用)等聲明及同意在本申請所載或AIA不時以任何方法收集所得、編製或持有的任何個人資料及關於本人或本 人的受保家屬(如有)或本人的保單或投資的其他資料,可根據AIA個人資料收集聲明收集及使用。本人知悉及同意 就AIA個人資料收集聲明所述目的轉讓本人(和本人的受保家屬(如有))的個人資料至香港境外予AIA個人資料收集聲 明所載的資料承讓人。

AIA個人資料收集聲明的最新版本可於AIA網址下載: www.aia.com.hk, 及可向AIA索取。

本人/我們茲授權:

Name (in BLOCK Letter)

姓名(正楷書寫)

- a. 任何知悉或擁有本人/受保人之工作、病假記錄、意外或損失(任何類別)之詳情、健康狀況及病歷或任何 治療或諮詢記錄及曾為或將為本人/受保人診治之機構、組織或人仕、向友邦保險透露有關資料,不得撤回。 即使本人/受保人死亡或喪失能力,此授權書仍然存有法律效力,而本人/受保人之繼承人及轉讓人亦會受此 授權書約束。此授權書之正本與副本同屬有效。
- b. 友邦保險或任何其認可之驗身醫生或化驗所,本人/受保人進行所需之醫療評估及測試,並對本人/受保人之 健康狀況進行審核及評估,作為處理本申請及其後與之有關的賠償事宜,不得撤回。此等化驗會包括,但並不 限於膽固醇及有關之血脂肪、糖尿病、肝或腎功能失常、愛滋病或感染人體免疫力缺乏病毒、免疫系統失常或 體內藥物、毒品、尼古丁及其代謝品含量等化驗。

本人/我們同意及授權友邦保險於賠償金額上扣除本人及/或本人家屬尚未清還友邦保險之任何欠款。

		<u> </u>				
<u>-</u>						
Signature of Witness 見証人簽署		Signature of Insured / Claimant 受保人/申請人簽署	(see remarks) 參看註解			
Name:	HKID Card No.	Name	HKID Card No.			
姓名	香港身份証號碼	姓名	香港身份証號碼			
Date: 日期		Date: 日期				
Remarks 註解:						
This declaration and authorization must be signed by the insured. If the insured is a minor, the insured's parent / legal guardian can sign on his / her behalf. 此聲明及授權書必須由受保人簽署,若受保人為小童,則可由其家長/合法監護人簽署。						
Please complete the following information if the signature is not given by the insured. 若簽署者非受保人,請填寫這欄						

Remarks: "AIA" refers to AIA International Limited (incorporated in Bermuda with limited liability) 備註:「友邦保險」 是指友邦保險 (國際) 有限公司 (於百慕達註冊成立之有限公司)

Relationship with the Insured

與受保人關係