To 致: AIA International Limited 友邦保險(國際)有限公司
(Incorporated in Bermuda with limited liability 於百慕達註冊成立之有限公司)
8/F, AIA Financial Centre, 712 Prince Edward Road East, Kowloon, Hong Kong
香港九龍太子道東 712 號友邦九龍金融中心 8 樓
Employer Hotline 僱主熱線: 2100 1888
Member Hotline 成員熱線: 2200 6288
Fax No. 傳真號碼: 2565 0001

ORSO

For Internal Use	
Signature verified / Processed By:	Checked By:
Date:	Date:

AIA RETIREMENT FUND SCHEME MEMBER RECORD MAINTENANCE FORM
友邦退休金計劃成員記錄更新表格

Please note: 請注意：
This form should be completed in **BLOCK LETTERS AND IN BLACK INK**. 本表格必須以**正楷及黑筆**填寫。
Delete as appropriate where marked with "*". 請於 " * " 項目刪去不適用者。
Submit **ORIGINAL COPY** via the employer, fax copy will not be processed. 請經僱主呈交**正本**, 傳真本將不獲受理。

Plan No. 退休金計劃編號: _____ Employer Name 僱主名稱: _____

Member Name in English (same as HKID card or Passport)
成員姓名(與香港身份證/護照相同): _____

HKID Card/Certificate/Passport No.*
香港身份證/證明書/護照號碼*: _____

Member Account No.
成員賬戶編號: _____

If you wish to change any information that is not provided for in this form, please notify the Trustees separately in writing and, where applicable, attach a copy of the relevant supporting documents.
閣下如欲更改未於本表格上列載的項目，請以書面形式通知受託人並附上有關證明文件副本，以作核實。

With effect from |___|___|___|___| / |___|___| / |___|___| , please change my records as follows:
yyyy mm dd
由 _____ 年_____ 月_____ 日起，本人之記錄將更改如下：

❒ New Correspondence Address 新通訊地址：

Flat / Room 單位 / 室 Floor 樓 Block 座數

Building 大廈名稱

Street 街道名稱

District 區域 HK 香港 / KLN 九龍 / NT 新界*

Country 國家 Postal Code 郵遞區號碼 (for outside Hong Kong only 香港以外地區適用)

❒ New Permanent Residential Address 新永久住址 (if different from Correspondence Address 如跟通訊地址不同):

Flat / Room 單位 / 室 Floor 樓 Block 座數

Building 大廈名稱

Street 街道名稱

District 區域 HK 香港 / KLN 九龍 / NT 新界*

Country 國家 Postal Code 郵遞區號碼 (for outside Hong Kong only 香港以外地區適用)

❒ New Home Tel. No. 新住宅電話號碼 : |___|___|___|-|___|___|___|___|___|___|___|___|
(Area code 地區代號)

❒ New Mobile No. 新手提電話號碼 : |___|___|___|-|___|___|___|___|___|___|___|___|
(Area code 地區代號)

❒ New E-mail 新電郵 : |___|___|___|