



To 致: AIA International Limited 友邦保險(國際)有限公司

(Incorporated in Bermuda with limited liability 於百慕達註冊成立之有限公司)  
8/F, AIA Financial Centre, 712 Prince Edward Road East, Kowloon, Hong Kong  
香港九龍太子道東 712 號友邦九龍金融中心 8 樓  
Employer Hotline 僱主熱線: 2100 1888  
Member Hotline 成員熱線: 2200 6288  
Fax No. 傳真號碼: 2565 0001

ORSO

## AIA Retirement Fund Scheme 友邦退休金計劃 Notice of Change of Existing Member 更改現有成員資料通知

Name of Employer : \_\_\_\_\_  
僱主名稱 :

Plan No : \_\_\_\_\_  
計劃號碼 :

Name of Contact Person : \_\_\_\_\_  
聯絡人姓名 :

Contact Tel. No. : \_\_\_\_\_  
聯絡人電話 :

HK I.D. Card/ Certificate/ Passport No. 香港身份證/ 證明書/ 護照號碼	Name of Member in English (Same as I.D. Card / Passport) 成員姓名 (以身份證或護照之英文名字為準)	Effective Date of Change(s) 更改生效日期	Division / Dept. Code 部門編號	Monthly Salary 月薪 (HK\$) 港幣	Grade/ Benefit Plan 級別/ 利益計劃	Correspondence Address 通訊地址	Tel. No. 電話號碼	
		YYYY/MM/DD (年/月/日)					Home 住宅	Mobile 流動電話

1. Only the member records under the Plan stated above will be updated.  
只有於上述計劃內的成員資料會被更新。

We confirm that I/we have read and understood the declaration clauses stated overleaf.  
謹此確認本人/吾等已細閱及明白列於背面之聲明。

<b>For Internal Use</b>
Signature Verified / Data Entered by:
Checked by:

\_\_\_\_\_  
Authorized Signature & Company Chop  
授權人簽署及公司印鑑

\_\_\_\_\_  
Date  
日期

**Declaration 聲明:**

I/We have read and understood the AIA Personal Information Collection Statement (“AIA PIC”). I/We declare and agree, and my/our employees agree, that any personal data and other information relating to me/us, or my/our employees or my/our policy(ies) or investments contained in this form or collected, obtained, compiled or held by the Trustee by any means from time to time may be collected and utilized in accordance with the AIA PIC. I/We acknowledge and consent, and I/we have been duly authorized to make such consent on behalf of my/our employees, to the transfer of the personal data relating to me/us or my/our employees in or outside of Hong Kong for the purposes and to the types of transferee as set out in the AIA PIC.

I/We further declare and confirm that I/we have obtained all required written consent from my/our employees and have been duly authorized to make such consents on behalf of my/our employees in respect of the provision, use and/or transfer of its personal data, in or outside of Hong Kong for direct marketing purposes in accordance with the AIA PIC.

I/We further declare and confirm that the information provided by me/us to the Trustee in this form is true and correct, and hereby instruct the Trustee to amend its records accordingly. I/We understand that in the absence of my/our authorized signature, this document would be regarded as incomplete.

I/We hereby authorize and acknowledge that the Trustee has the right to accept, process, execute and rely upon instructions issued in my/our name(s) and my/our signature(s) which have been sent to the Trustee. I/We agree to be bound by any such instructions sent to the Trustee under my/our name(s) and my/our signature(s). To the extent the instructions are in connection with my/our employees, I/we confirm that I/we have been duly authorized by such employees to complete and submit such instructions and to undertake all ancillary and follow-up actions.

I/We agree to indemnify and keep the Trustee and its affiliates indemnified against any and all losses, costs, expenses, actions, proceedings and liabilities suffered by the Trustee and/or its affiliates as a result of any inaccurate information provided by me/us or my/our agent or intermediary, and/or upon the Trustee's or its affiliates' execution of any such instructions except where there is proven (to the satisfaction of the Trustee or its relevant affiliate) willful default, gross negligence or fraud on the part of the Trustee or its relevant affiliate.

本人/吾等已閱讀及明白友邦保險收集個人資料聲明（「收集個人資料聲明」）。本人/吾等聲明及同意以及本公司僱員同意在此表格所載或受託人不時以任何方式收集所得、編製或持有的任何個人資料及關於本人/吾等或本公司僱員的保單或投資的其他資料，可根據收集個人資料聲明收集及使用。本人/吾等確認及同意以及本人/吾等已獲正式授權代表本公司僱員表示同意就收集個人資料聲明所述目的在香港境內轉移本人/吾等或本公司僱員的個人資料或轉移有關資料至香港境外，及轉移予收集個人資料聲明所載的資料承讓人。

本人/吾等聲明及確認本人/吾等已獲得公司僱員對根據收集個人資料聲明提供、使用及/或在香港境內轉移本公司僱員的個人資料或轉移有關資料至香港境外作直接促銷目的之所有必要書面同意並已獲正式授權代表本公司僱員表示同意。

本人/吾等並謹此聲明及確認，本人/吾等在此表格上提供予受託人之所有資料均為正確無誤，並在此指示受託人修改其記錄。本人/吾等清楚明白在欠缺本人/吾等授權人簽署的情況下，此文件將被視為不完整。

本人/吾等謹此授權受託人接納、處理及執行以本人/吾等名義及簽署送往受託人之指示。本人/吾等同意及接受以本人/吾等名義及簽署致受託人之任何指示約束。倘若該指示與本公司僱員有關，本人/吾等確認本人/吾等已獲該等僱員正式授權填寫及遞交該指示，以及負責全部有關輔助及跟進的工作。

除因受託人或其相關關聯公司被證明故意失責、嚴重疏忽或欺詐外（此證明須得受託人或其相關關聯公司信納），倘若本人/吾等或本人/吾等之代理人或中介人所提供之資料錯誤及/或受託人或其關聯公司因執行相關指示，而導致受託人及/或其關聯公司需要承擔任何損失、支出、責任或需要進行任何行動或訴訟，本人/吾等同意作出有關賠償予受託人及其關聯公司。